

CS-20-175

**CONTRACT APPROVAL FORM**

(Contract Management Use only)

**CONTRACT  
TRACKING NO.  
CM2886-A1****CONTRACTOR INFORMATION**Name: Prosser Inc.Address: 13901 Sutton Park Dr Jacksonville, FL 32224  
City State ZipContractor's Administrator Name: Shawn Bliss Title: PrincipalTel#: (904) 739-3655 Fax: \_\_\_\_\_ Email: SBliss@prosserinc.com**CONTRACT INFORMATION**Contract Name: Westside Regional Park NC20-001 Contract Value: \$91,320.00Brief Description: Amendment clarifying/amending performance period/termContract Dates : From: 11/09/2020 to: 1/27/2021 Status:  New  Renew  Amend#  WA/Task OrderHow Procured:  Sole Source  Single Source  ITB  RFP  RFQ  Coop.  Other \_\_\_\_\_**If Processing an Amendment:**Contract #: CM2886-A1 Increase Amount of Existing Contract: \$0.00New Contract Dates: 11/09/2020 to 05/11/2021 TOTAL OR AMENDMENT AMOUNT: \$91,320.00**APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6**

1.	<u>Doug Podisk</u>	<u>3/24/2021</u>	<u>Facilities Maintenance</u>
	Department Head Signature	Date	Submitting Department
2.	<u>[Signature]</u>	<u>3/24/2021</u>	<u>68075572-563710 WSRP</u>
	Procurement	Date	Funding Source/Acct #
3.	<u>Megan Diehl</u>	<u>3/25/2021</u>	
	Office of Management & Budget	Date	
4.	<u>Michael S. Mullin</u>	<u>3/30/2021</u>	
	County Attorney/Contract Management	Date	

Comments: \_\_\_\_\_

**COUNTY MANAGER – FINAL SIGNATURE APPROVAL**

<u>Taco E. Pope, AICP</u>	<u>3/30/2021</u>
Taco Pope	Date

**RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:**

Original:	Clerk's Services; Contractor (original or certified copy)
Copy:	Department Procurement Office of Management & Budget County Attorney/Contract Management Clerk Finance

**FIRST AMENDMENT TO AGREEMENT FOR PROFESSIONAL  
PLANNING/ENGINEERING DESIGN SERVICES FOR WESTSIDE  
REGIONAL PARK (MASTER PLANNING, PROGRAMING AND  
CONCEPTUAL DESIGN) PHASE I FOR NASSAU COUNTY, FLORIDA**

THIS AMENDMENT entered into this 6th day of April \_\_\_\_\_, 2021 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, a political subdivision of the State of Florida**, (hereinafter referred to as "County") and **PROSSER, INC.**, a Florida Profit Corporation, located at 13901 Sutton Park Drive South, Suite 200, Jacksonville, Florida 32224 (hereinafter referred to as "Consultant").

**WHEREAS**, the parties entered into the *Agreement for Professional Planning/Engineering Design Services for Westside Regional Park (Master Planning, Programing and Conceptual Design) Phase I for Nassau County, Florida* (hereinafter referred to as "Agreement") on November 9, 2020; and

**WHEREAS**, the Agreement provided for an initial term to begin upon execution, November 9, 2020, and end seventy-nine (79) days after execution, as referenced in the Project Scheduled, Attachment "B" of the Agreement; and

**WHEREAS**, the seventy-nine (79) days referenced in the Project Schedule, Attachment "B" of the Agreement, was mistakenly counted as calendar days, not working days; and

**WHEREAS**, the parties desire to amend the Agreement to reflect the Consultant's intended project timeline.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. Article 4, Section 4.1 of the Agreement shall be amended to read as follows:

"The term of this Agreement shall begin on its complete execution and end May 11, 2021. The performance period of this Agreement may be extended upon mutual agreement between both parties. Any extension of performance period under this provision shall be in the County's best interest and sole discretion. Any agreement or amendment to the Agreement shall be subject to fund availability and mutual written agreement between the County and the Consultant."

2. All other provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**

*Taco E. Pope, AICP*

TACO E. POPE, AICP, COUNTY MANAGER  
Its: Designee

Date: 3/30/2021

**PROSSER, INC.**

Shawn Bliss

By: Shawn Bliss

Its: Vice President

Date: 4/6/2021